

11-17-1976

UA35/2/4 Meeting Minutes

WKU Committee of Staff Deans

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MINUTES

COMMITTEE OF STAFF DEANS

NOVEMBER 17, 1976

The Committee of Staff Deans met in the Academic Affairs Conference Room at 2:00 p.m. on November 17, 1976. Members present were Oppitz, Stroube, Robinson, Burt, Brenner, Oakes, Corts, and Rickman. Mr. Charles Eison was a guest at the meeting.

The minutes of the October 27, 1976 meeting were approved as distributed.

Dr. Corts asked for reactions on the next item of business, "Request for Field Trip Approval Form." After a very brief discussion it was the consensus of the Deans, who indicated that this matter had been discussed with their respective department heads, that the present procedure on this form should not be changed.

Dr. Corts reminded the group that sabbatical leave applications for administrators are due in the Office of Academic Affairs by December 1, 1976, which is the same deadline as for other sabbaticals.

Mr. Charles Eison joined the group for a lengthy discussion of the format which he had prepared for gathering data for the Program Status Report. The Deans considered the format item by item and requested clarification on several points. This information is to be sent to Dr. Paul Cook, Office of the President, no later than December 20, 1976.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Virginia Rickman
Virginia Rickman

VR:lh